



**EXECUTIVE STANDING COMMITTEE  
MINUTES  
March 11, 2024**

**PRESENT:** Mayor Mike Savage, Chair  
Deputy Mayor Cathy Deagle Gammon, Vice Chair  
Councillor David Hendsbee  
Councillor Tony Mancini  
Councillor Waye Mason  
Councillor Patty Cuttell

**REGRETS:** Councillor Paul Russell – Leave of Absence

**STAFF:** Cathie O’Toole, Chief Administrative Officer  
John Traves, K.C., CD, Executive Director of Legal & Legislative  
Services/Municipal Solicitor/Chief Governance Officer  
Catie Campbell, Legislative Assistant

*The following does not represent a verbatim record of the proceedings of this meeting.*

*The agenda, reports, supporting documents, information items circulated, and video (if available) are online at [halifax.ca](http://halifax.ca).*

*The meeting was called to order at 10:02 a.m., and moved into an In Camera (In Private) session at 10:40 a.m. The Standing Committee reconvened at 11:17 a.m. and adjourned at 11:25 a.m.*

**1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT**

The Chair called the meeting to order at 10:02 a.m. and acknowledged that the meeting took place in the traditional and ancestral territory of the Mi'kmaq people, and that we are all treaty people.

**2. APPROVAL OF MINUTES – January 22, 2024**

MOVED by Councillor Mason, seconded by Deputy Mayor Deagle Gammon

**THAT the minutes of January 22, 2024 be approved as circulated.**

**MOTION PUT AND PASSED.**

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

Additions: None

Deletions: None

MOVED by Councillor Cuttell, seconded by Councillor Mason

**THAT the agenda be approved as presented.**

**MOTION PUT AND PASSED.**

**4. BUSINESS ARISING OUT OF THE MINUTES – NONE**

**5. CALL FOR DECLARATION OF CONFLICT OF INTERESTS – NONE**

**6. MOTIONS OF RECONSIDERATION – NONE**

**7. MOTIONS OF RESCISSION – NONE**

**8. CONSIDERATION OF DEFERRED BUSINESS – NONE**

**9. NOTICES OF TABLED MATTERS – NONE**

**10. CORRESPONDENCE, PETITIONS & DELEGATIONS**

**10.1 Correspondence – None**

**10.2 Petitions – None**

**10.3 Presentation – None**

**11. PUBLIC PARTICIPATION**

Mayor Savage noted there were no registered speakers.

**12. INFORMATION ITEMS BROUGHT FORWARD – NONE**

**13. REPORTS**

**13.1 STAFF**

**13.1.1 2024 Elections – Information Sharing Agreement with Elections Nova Scotia**

The following was before the Standing Committee:

- Staff report dated February 16, 2024

MOVED by Councillor Mason, seconded by Deputy Mayor Deagle Gammon

**THAT the Executive Standing Committee recommends that Halifax Regional Council:**

- 1. Approve Halifax Regional Municipality entering into an Information Sharing Agreement with the Province of Nova Scotia that, in the determination of the Returning Officer, is the same as or is substantially similar to the draft set out in Attachment 1 of the staff report dated February 16, 2024, and authorize and direct the Mayor and Municipal Clerk to execute this Agreement on behalf of the Municipality; and**
- 2. Authorize the Municipal Clerk to negotiate and execute Agreements to Use Information on behalf of the Municipality that, in the determination of the Returning Officer, are substantially in the form and content of Attachment 2 of the staff report dated February 16, 2024.**

**MOTION PUT AND PASSED.**

### **13.1.2 2024 Elections – Election Methods and Alternative Voting Dates**

The following was before the Standing Committee:

- Staff report dated January 31, 2024

MOVED by Deputy Mayor Deagle Gammon, seconded by Councillor Cuttell

**THAT the Executive Standing Committee recommend that Halifax Regional Council:**

- 1. Adopt Option 1 as outlined in attachment A of the staff report dated January 31, 2024 and direct;**
  - a. That personal computer and telephone voting be used as the method of voting in the 2024 HRM and CSAP Elections during the alternative polling days;**
  - b. That internet voting be used as the only method of voting in the 2024 HRM and CSAP Elections at the in person advance polls; and**
  - c. That paper ballots be used as the only method of voting on ordinary polling day;**
- 2. Set the dates for the alternative voting period to commence on Tuesday, October 8, 2024, at 8:00 a.m. and run continuously through to Wednesday, October 16, 2024, at 7:00 p.m; and;**
- 3. Direct that staff undertake a resourcing study after the conclusion of the 2024 Municipal Election that contemplates an election conducted entirely through alternative voting for the Halifax Regional Municipality including any required legislative changes to the Municipal Elections Act.**

**MOTION PUT AND PASSED.**

## **13.2 AFRICAN DESCENT ADVISORY COMMITTEE**

### **13.2.1 Understanding the History of Africville**

The following was before the Standing Committee:

- African Descent Advisory Committee report dated February 9, 2024

MOVED by Councillor Mason, seconded by Councillor Cuttell

**THAT the Executive Standing Committee direct the Chief Administrative Officer to research, beginning with the Campbell Road Settlement, using available municipal resources and other information provided to the Municipality, to understand the history of Africville up to February 24, 2010, the apology date.**

Tracey Jones-Grant, Managing Director, Diversity and Inclusion and Cathie O'Toole, Chief Administrative Officer responded to questions of clarification from the Standing Committee.

**MOTION PUT AND PASSED.**

### **13.3 WOMEN'S ADVISORY COMMITTEE**

#### **13.3.1 Women's Advisory Committee – 2023 Annual Report**

The following was before the Standing Committee:

- Women's Advisory Committee report dated January 9, 2024
- Presentation dated March 8, 2024, revised March 11, 2024

Dr. Jane McKay-Nesbitt gave a presentation and responded to questions of clarification from the Standing Committee.

MOVED by Councillor Mancini, seconded by Deputy Mayor Deagle Gammon

**THAT the Executive Standing Committee accept the report dated January 9, 2024.**

**MOTION PUT AND PASSED.**

#### **13.3.2 Women's Advisory Committee 2024 Work Plan**

The following was before the Standing Committee:

- Women's Advisory Committee report dated February 1, 2024

MOVED by Deputy Mayor Deagle Gammon, seconded by Councillor Cuttell

**THAT the Executive Standing Committee review and approve the Women's Advisory Committee 2024 Work Plan.**

**MOTION PUT AND PASSED.**

### **14. MOTIONS – NONE**

### **15. IN CAMERA (IN PRIVATE)**

#### **15.1 In Camera (In Private) Minutes – January 22, 2024**

MOVED by Councillor Mason, seconded by Councillor Mancini

**THAT the In Camera (In Private) minutes of January 22, 2024 be approved as circulated.**

**MOTION PUT AND PASSED.**

MOVED by Councillor Hendsbee, seconded by Deputy Mayor Deagle Gammon

**THAT the Executive Standing Committee convene to In Camera (In Private) to discuss Item 15.2 PERSONNEL MATTER, Item 15.3 PERSONNEL MATTER and Item 15.4 PERSONNEL MATTER.**

**MOTION PUT AND PASSED.**

**15.2 PERSONNEL MATTER – Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential staff report dated January 18, 2024

MOVED by Councillor Hendsbee, seconded by Councillor Mason

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 18, 2024 and;**
- 2. Direct that the private and confidential report dated January 18, 2024 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

**15.3 PERSONNEL MATTER – Private and Confidential Report – Deferred from January 22, 2024**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential staff report dated January 22, 2024

MOVED by Deputy Mayor Deagle Gammon, seconded by Councillor Cuttell

**THAT the Executive Standing Committee:**

- 1. Adopt the recommendations as outlined in the private and confidential report dated January 22, 2024 and;**
- 2. Direct that the private and confidential report dated January 22, 2024 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

**15.4 PERSONNEL MATTER – Private and Confidential Report**

This matter was dealt with In Camera (In Private) and ratified in public as follows:

The following was before the Standing Committee:

- Private and confidential staff report dated January 16, 2024

MOVED by Councillor Mancini, seconded by Councillor Cuttell

**THAT the Executive Standing Committee:**

1. **Adopt the recommendations as outlined in the private and confidential report dated January 16, 2024 and;**
2. **Direct that the private and confidential report dated January 16, 2024 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

**15.5 PERSONNEL MATTER - Private and Confidential Report**

This matter was dealt with in public as follows:

The following was before the Standing Committee:

- Private and confidential staff report dated January 30, 2024

MOVED by Councillor Mason, seconded by Councillor Mancini

**THAT the Executive Standing Committee:**

1. **Adopt the recommendations as outlined in the private and confidential report dated January 30, 2024 and;**
2. **Direct that the private and confidential report dated January 30, 2024 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

**15.6 PERSONNEL MATTER - Private and Confidential Report**

This matter was dealt with in public as follows:

The following was before the Standing Committee:

- Private and confidential staff report dated February 13, 2024, revised March 11, 2024

MOVED by Councillor Mason, seconded by Councillor Hendsbee

**THAT the Executive Standing Committee:**

1. **Adopt the recommendations as outlined in the private and confidential report dated February 13, 2024 and;**
2. **Direct that the private and confidential report dated February 13, 2024 be maintained private and confidential.**

**MOTION PUT AND PASSED.**

**16. ADDED ITEMS – NONE**

**17. NOTICES OF MOTION – NONE**

**18. DATE OF NEXT MEETING – March 25, 2024**

**19. ADJOURNMENT**

The meeting adjourned at 11:25 a.m.

**Executive Standing Committee  
Minutes  
March 11, 2024**

Catie Campbell  
Legislative Assistant